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# Table: SV STUDENT CCCAPPLY

#### Description

This table provides a snapshot of the CCCApply application data. The application consists of the following sections:

- Enrollment Information
- Account/Mailing Information
- Personal Information
- Education
- Citizenship/Military
- Residency
- Needs & Interests

For a complete reference guide of the fields in CCCApply application, please visit the website at <a href="https://cccnext.jira.com/wiki/spaces/PD/overview">CCCApply Public Documentation</a> (<a href="https://cccnext.jira.com/wiki/spaces/PD/overview">https://cccnext.jira.com/wiki/spaces/PD/overview</a>). The link Data Dictionaries

(<a href="https://cccnext.jira.com/wiki/spaces/PD/pages/67043586/Data+Dictionaries">https://cccnext.jira.com/wiki/spaces/PD/pages/67043586/Data+Dictionaries</a>) in the navigation panel is a directory to a list of CCCApply data dictionary documentations. The "CCCApply Standard Application Data Dictionary Pilot V.2017.1 03/31/17" is the data dictionary used for the latest implementation of this table.

# Data Update

Script SYQWCCC runs nightly and loads new CCCApply applications. There is no update to the records previously loaded.

## **Data Element Dictionary**

The definition of most of the fields in the table are self-explanatory, however, below you will find information on data elements that may require more detail.

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
Timestamp information				
CCCAPPLY_LOADED	7	Date	CCCApply application uploaded date	Not applicable
BANNER_UPDATED	8	Date	Date when the application is imported to Banner.  If the BANNER updated date is blank in the original CCCApply record, the script will not create the record in WARE. Once user corrected the error in Banner, the script will create the record in WARE.	Not applicable

#### **Enrollment information**

This is the first section from CCCApply application. Each student can submit one application only for the same term at each college.

CAMP_CODE	4	VARCHAR2(1)	The college's code	Not applicable

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
TERM_CODE	9	VARCHAR2(6)	The college's code for the term	term_code
MAJR_CODE_1	10	VARCHAR2(4)	The college's code for the major	major_code
MAJR_CODE_1  EGOL_CODE	10	VARCHAR2(4)  VARCHAR2(1)	Applicant's answer to Educational Goal  Available values: A - Obtain an associate degree and transfer to a 4-year institution B - Transfer to a 4-year institution without an associate degree C - Obtain a 2-year associate degree without transfer D - Obtain a 2-year technical degree without transfer (No longer in use. MIS SSO1) E - Earn a career technical certificate without transfer F - Discover/Formulate career interests, plans, goals G - Prepare for a new career (acquire job skills) H - Advance in current job/career (update job skills) I - Maintain certificate or license J - Educational development	major_code edu_goal
			<ul> <li>K - Improve basic skills</li> <li>L - Complete credits for high school diploma or GED</li> <li>M - Undecided on goal</li> <li>N - To move from noncredit coursework to credit coursework</li> </ul>	
			O - 4 year college student taking courses to meet 4 year college requirements	

# Account/Mailing information

Main Telephone or Second Telephone can be authorized for text messages.

- If Main Telephone is authorized, then Main Telephone will be used for text messages.
- If Main Telephone is not authorized, and Secondary Telephone is authorized, then Secondary Telephone will be used for text messages.
- If Main Telephone and Secondary Telephone are not authorized, then text messages will not be sent.

LAST_NAME	12	VARCHAR2(30)	Applicant's legal last	lastname
			name.	
FIRST_NAME	14	VARCHAR2(30)	Applicant's legal first	firstname
			name.	
MI	16	VARCHAR2(60)	Applicant's legal middle	middlename
			name.	

Column Name	Column	Data Type	Columns Description	CCCApply Data Dictionary
	ID			Reference
SSN	20	VARCHAR2(9)	Encrypted Social	ssn
			Security Number/Taxpayer	
			Identification Number	
			for the applicant.	
BIRTH_DATE	22	DATE	Applicant's Date of	birthdate
			Birth	
EMAIL_ADDRESS	47	VARCHAR2(48)	Applicant's email	email
			address.	
			This is stored in "PERS"	
			email type.	
PHONE_SOURCE	43	VARCHAR2(14)	Applicant's main	mainphone
			telephone number	
PHONE_AUTH_TEXT	207	VARCHAR2(1)	User's permission to	mainphone_auth_txt
			send text messages to	
			the main telephone	
			number	
SEC_PHONE_SOURCE	208	VARCHAR2(14)	Applicant's second	secondphone
			telephone number.	
SEC_PHONE_AUTH_TEXT	210	VARCHAR2(1)	User's permission to	secondphone_auth_txt
			send text messages to	
			the second telephone	
			number	

#### Personal Information

dictionary-in-the-manual-says-they-are-not-downloadable

This section contains information about the student's gender and race/ethnicity. It also records parent/guardian education levels.

Note that Transgender and Sexual Orientation data are not downloadable. This information is only available to the Chancellor's office. Additional information can be found at this link: https://www.ccctechnology.info/ccctc/topics/tthe-transgender-and-sexual-orientation-data-

SEX 24 VARCHAR2(1) Applicant's response to gender gender question in the Gender/Transgender section. FIRST\_GUARDIAN\_ED 189 VARCHAR2(1) Applicant's response to pg1\_edu question about Parent/Guardian 1 Education Level. Available values are: 1 - Grade 9 or less 2 - Some high school; did not graduate 3 - High school graduate (diploma, GED, or equivalent) 4 - Some college credit; no degree **5** - Associate's degree (for example: AA, AS) 6 - Bachelor's degree (for example: BA, BS 7 - Graduate degree (Master's, Ph.D., or professional degree beyond Bachelor's) **X** - Unknown Y - No parent or guardian raised me Applicant's response to SECOND\_GUARDIAN\_ED 190 VARCHAR2(1) pg2\_edu question about Parent/Guardian 2 Education Level. Available values are: 1 - Grade 9 or less

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
	10		2 - Some high school;	Reference
			did not graduate	
			3 - High school graduate	
			(diploma, GED, or	
			equivalent)	
			4 - Some college credit;	
			no degree	
			5 - Associate's degree	
			(for example: AA, AS)	
			6 - Bachelor's degree	
			(for example: BA, BS	
			7 - Graduate degree	
			(Master's, Ph.D., or	
			professional degree	
			beyond Bachelor's)	
			X - Unknown	
			Y - No parent or	
			guardian raised me	
RACE_ETHNICITY	185	VARCHAR2(32)	Combination of all	race_ethnic
			responses to Ethnicity	
		<b>61</b> -	and Race questions	
		Char	Page /Ethni-it-	1701
		position	Race/Ethnicity	Values
				From 'Are you Hispanic /
				Latino?' drop-down menu selection:
				'Y' if 'Yes'; 'N' if
		1	Hispanic, Latino	'No'; otherwise 'X'
			Mexican, Mexican-	'Y' if box is checked;
		2		otherwise 'N'
				'Y' if box is checked;
		3	Central American	otherwise 'N'
				'Y' if box is checked;
		4	South American	otherwise 'N'
				'Y' if box is checked;
		5	Hispanic Other	otherwise 'N'
				'Y' if box is checked;
		6	Asian Indian	otherwise 'N'
				'Y' if box is checked;
		7	Asian Chinese	otherwise 'N'
				'Y' if box is checked;
		8	Asian Japanese	otherwise 'N'
		_		'Y' if box is checked;
		9	Asian Korean	otherwise 'N'
				'Y' if box is checked;
		10	Asian Laotian	otherwise 'N'
		11	Agian Cambadian	'Y' if box is checked; otherwise 'N'
		11	Asian Cambodian	'Y' if box is checked;
		12	Asian Vietnamese	otherwise 'N'
		12	115 Tall VICTIANICS	'Y' if box is checked;
		13	Filipino	otherwise 'N'
				'Y' if box is checked;
		14	Asian Other	otherwise 'N'
			Black or African	'Y' if box is checked;
		15	American	otherwise 'N'
			American Indian /	'Y' if box is checked;
		16	Alaskan Native	otherwise 'N'
			Pacific Islander	'Y' if box is checked;
		17		otherwise 'N'
			Pacific Islander	'Y' if box is checked;
		18	Hawaiian	otherwise 'N'
				'Y' if box is checked;
		19	Pacific Islander Samoan	otherwise 'N'
				'Y' if box is checked;
		20	Pacific Islander Other	otherwise `N'

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
				'Y' if box is checked;
		21	White	otherwise 'N'

#### Education

The section "High School Transcript Information" under Education captures information related to multiple measures. The "High School Transcript Information" are available for Skyline and CSM colleges' CCCApply applications only, and the student's high school completion year must comply with the CCCApply high school transcript information requirements.

The high school transcript information requested from the student during the application are:

- What was your unweighted high school GPA?
- What was the highest English course you took in high school?
  - What grade did you receive?
- What was the highest math course you took in high school?\*
  - What grade did you receive?
  - \*If highest math course taken grade is NP or ON then:
- What was the highest math course you passed with a Pass, C-, or better grade, in high school?
  - What grade did you receive?

STYP_CODE_SOURCE	48	VARCHAR2(1)	Applicant's response to College Enrollment Status question  Available values are:  1 - First-time student in college (after leaving high school)  2 - Transfer student from another college  3 - Returning student to this college after absent for a main term Y - Enrolling in high school (or lower grade) and college at the same time	enroll_status
EDLV_CODE_SOURCE	50	VARCHAR2(1)	Applicant's response to High School Education Level question  Available values are:  3 - Received high school diploma from U.S. school  4 - Passed a high school equivalency test and received a certificate of high school equivalency  5 - Received a Certificate of California High School Proficiency  6 - Received a diploma/certificate of graduation from a Foreign secondary school  1 - Will be enrolled in high school (or lower grade) and college at the same time  2 - Currently enrolled in adult school	hs_edu_level

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
			<pre>0 - Not a graduate of, and no longer enrolled in high school</pre>	
NAME_HSCH	53	VARCHAR2(30)	Full high school CDS code from CDE	hs_name
HSCH_GRAD_DATE	54	DATE	Applicant's response to High School Completion Date question	hs_comp_date
GRADE_POINT_AVERAGE	220	VARCHAR2(5)	Applicant's response to high school grade point average (GPA).	grade_point_average
HIGH_ENGLISH_COURSE	221	VARCHAR2(2)	Applicant's response to highest English course taken in high school.  Available values:  1 - 12th grade Advanced Placement (AP) English Composition or Literature  2 - 12th grade Honors English Composition or Literature  3 - 12th grade English Composition or Literature  4 - 11th grade Advanced Placement (AP) English Composition or Literature  5 - 11th grade Honors English Composition or Literature  6 - 11th grade Honors English Composition or Literature  7 - 10th grade English Composition or Literature  7 - 10th grade (or lower) English Composition or Literature  X - None of the Above / Don't Know	highest_english_course
HIGH_ENGLISH_GRADE	222	VARCHAR2(2)	Applicant's response to grade received in the highest English course taken in high school  Available values: A A-B+B B-C+C C-D F P NP ON - Other non-passing grade X - None of the Above / Don't Know	highest_english_grade

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
HIGH_MATH_COURSE_TAKEN	223	VARCHAR2(2)	Applicant's response to highest math course taken in high school.  Available values:  1 - Pre-algebra or lower  2 - Algebra 1  3 - Integrated Math 1  4 - Integrated Math 2  5 - Geometry  6 - Algebra 2  7 - Integrated Math 3  8 - Statistics  9 - Integrated Math 4  10 - Trigonometry  11 - Pre-calculus  12 - Calculus or higher  X - None of the Above / Don't Know	highest_math_course_taken
HIGH_MATH_TAKEN_GRADE	224	VARCHAR2(2)	Applicant's response to grade received for highest math course taken in high school.  Available values: A A-B+B B-C+C C-D FFPNNPON - Other Non-passing Grade X - None of the Above / Don't Know	highest_math_taken_grade
HIGH_MATH_COURSE_PASS	225	VARCHAR2(2)	Applicant's response to highest math course passed with a Pass or a C- grade or better in high school.  Available values:  1 - Pre-algebra or lower  2 - Algebra 1  3 - Integrated Math 1  4 - Integrated Math 2  5 - Geometry  6 - Algebra 2  7 - Integrated Math 3  8 - Statistics  9 - Integrated Math 4  10 - Trigonometry  11 - Pre-calculus  12 - Calculus or higher	highest_math_course_passe d

Column Name	Column	Data Type	Columns Description	CCCApply Data Dictionary Reference
			X - None of the Above / Don't Know	
HIGH_MATH_PASSED_GRADE	226	VARCHAR2(2)	Applicant's response to grade received for highest math course passed in high school with a Pass or C- or greater.  Available values: A A- B+ B B- C+ C C- P X - None of the Above / Don't Know	highest_math_passed_grade

# Citizenship/Military

The section captures the nationality and military information of the applicant.

CITZ_CODE	95	VARCHAR2(1)	Applicant's response to Citizenship Status  Available values are: 1 - U.S. Citizen 2 - Permanent Resident 3 - Temporary Resident / Amnesty 4 - Refugee / Asylee 5 - Student Visa (F-1 or M-1) 6 - Other	citizenship_status
MILI_STATUS	102	VARCHAR2(1)	Applicant's response to Military Status  Available values are:  1 - None apply to me  2 - I am currently serving on active duty  3 - My parent/guardian/spouse is currently serving on active duty  4 - I served in the U.S. military (veteran)  5 - no longer in use  6 - no longer in use  7 - My parent/guardian/spouse served in the U.S. military (veteran)  8 - I am a member of the Active Reserve  9 - My parent/guardian/spouse is a member of the Active Reserve  A - I am a member of the National Guard	military_status

Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
			<pre>B - My parent/guardian/spouse is a member of the National Guard</pre>	
MILI_DISCHARGE_DATE	103	DATE	Applicant's response to Military Discharge Date	military_discharge_date

# Residency

The section captures the residency or out of state information of the applicant.

The beceron captures of	one rebra	circy of out of	state information of the ap	pricane.
CA_RES_2_YEARS	109	VARCHAR2(1)	Applicant's response regarding residence in California since two years before RDD.	ca_res_2_years
CCC_EMP_DEPEND	113	VARCHAR2(1)	Whether applicant is a full-time employee, or spouse/dependent of a full-time employee, of a state college	ca_college_employee
PUB_SCH_CRED_EMP	114	VARCHAR2(1)	Whether applicant is a full-time credentialed employee of a California public school enrolling in college to fulfill credential-related requirements.	ca_school_employee
SEAS_AGR_EMP_DEP	115	VARCHAR2(1)	Whether applicant has been employed as a seasonal agricultural worker for at least a total of two months of each of the past two years.	ca_seasonal_ag
HOMELESS_YOUTH	219	VARCHAR2(1)	Whether applicant has been determined to be a homeless youth at any time within the last 24 months.	homeless_youth
FOSTER_YOUTH_STATUS	192	VARCHAR2(1)	Indicates the Foster Youth status of the applicant based on their screen input.  Set the value for this field as follows: 0 - The response to "Have you ever been in Court Ordered Foster Care?" is No. Set the field based on the option selected when Foster Care question is Yes and the additional question text displays with radio buttons: 1 - I am currently in foster care (including extended foster care after age 18). 2 - I aged out/emancipated from foster care or exited voluntarily on or after my 18th birthday. 3 - No longer used	foster_youth_status

Column Name	Column	Data Type	Columns Description	CCCApply Data Dictionary Reference
			<ul> <li>4 - No longer used</li> <li>5 - I exited the foster care system before my</li> <li>18th birthday.</li> <li>6 - I am not sure at what age I exited foster care.</li> </ul>	
CA_FOSTER_YOUTH	186	VARCHAR2(1)	Whether applicant is a current or former Foster Youth in California and under 20 years of age at RDD.  The calculation for how to set this field based on the foster_youth_status field.  Value   Meaning   Logic	ca_foster_youth
CA_NONRES_TAX	116	VARCHAR2(1)	Response to whether applicant (or parent/guardian) has declared residency in another state for state income tax purposes in the 2 years prior to RDD	ca_outside_tax
REG_NOTE_NON_CA	117	VARCHAR2(1)	Response to whether applicant (or parent/guardian) has registered to vote in another state in the 2 years prior to RDD	ca_outside_voted
RES_STD_NON_CA	118	VARCHAR2(1)	Response to whether applicant (or parent/guardian) has declared residency outside California to attend a college or university in the 2 years prior to RDD	ca_outside_college
LAWSUIT_NON_CA	119	VARCHAR2(1)	Response to whether applicant (or parent/guardian) has instituted a legal petition outside California in the 2 years prior to RDD	ca_outside_lawsuit

#### Needs & Interests

The section "Programs & Services" under Needs & Interests captures the information such as counseling, disability, English as a Second Language, and Veterans services.

LANG_CODE_SOURCE	124	VARCHAR2(1)	Question to assess applicant's comfort level in reading/writing English.	comfortable_english
FIN_AID_INFO	126	VARCHAR2(1)	Question that allows applicant to express interest in receiving information about money for college	financial_assistance

Column Name	Column	Data Type	Columns Description	CCCApply Data Dictionary Reference
TANF_SSI_GENASST	127	VARCHAR2(1)	To assess if the applicant is currently receiving TANF/CalWORKs, SSI, or General Assistance	tanf_ssi_ga
ATHLETIC_INTERCOLLEGE	195	VARCHAR2(1)	On the Needs & Interests tab (Athletic Interest field group) applicant can indicate interest in intercollegiate team sports participation	athletic_intercollegiate
ATHLETIC_INTRAMURAL	196	VARCHAR2(1)	On the Needs & Interests tab (Athletic Interest field group) applicant can indicate interest in intramural sports participation.	athletic_intramural
ATHL_NOT_INTERESTED	197	VARCHAR2(1)	On the Needs & Interests (Athletic Interest field group) applicant can indicate they are not interested in sports participation.	athletic_not_interested
INT_ACAD_COUNS	128	VARCHAR2(1)	To indicate interest in academic advising	academic_counseling
INT_BASIC_SKILLS	130	VARCHAR2(1)	To indicate interest in assistance with reading, writing, or math	basic_skills
INT_CALWORKS	131	VARCHAR2(1)	To indicate interest in CalWORKs monetary aid and services	calworks
INT_CAREER_PLNG	132	VARCHAR2(1)	To indicate interest in career planning assistance	career_planning
INT_CHILD_CARE	133	VARCHAR2(1)	To indicate interest in child care assistance	child_care
INT_COUNS_PERS	134	VARCHAR2(1)	To indicate interest in personal counseling	counseling_personal
INT_DSPS	135	VARCHAR2(1)	To indicate interest in disabled student programs and services	dsps
INT_EOPS	136	VARCHAR2(1)	To indicate interest in extended opportunity programs and services (academic, financial, and/or encouragement for eligible students)	eops
INT_ESL	137	VARCHAR2(1)	To indicate interest in English as a second language support and/or programs	esl
INT_HEALTH_SVCS	138	VARCHAR2(1)	To indicate interest in health services	health_services
INT_HOUSING	139	VARCHAR2(1)	To indicate interest in student housing information	housing_info

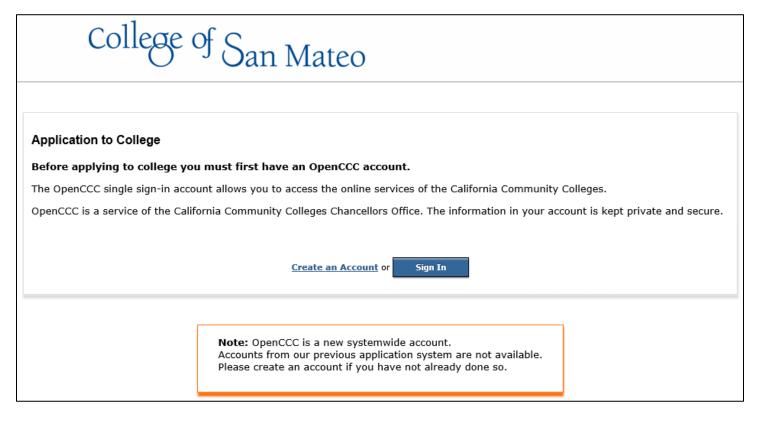
Column Name	Column ID	Data Type	Columns Description	CCCApply Data Dictionary Reference
INT_JOB_PLCMNT	140	VARCHAR2(1)	To indicate interest in employment assistance	employment_assistance
INT_ONLINE_CLS	141	VARCHAR2(1)	To indicate interest in online classes	online_classes
INT_RE_ENTRY	142	VARCHAR2(1)	To indicate interest in reentry programs	reentry_program
INT_SCHOLARSHIPS	143	VARCHAR2(1)	To indicate interest in scholarship information	scholarship_info
INT_STUDENT_GOVT	144	VARCHAR2(1)	To indicate interest in student government	student_government
INT_TESTING	145	VARCHAR2(1)	To indicate interest in testing, assessment, or orientation	testing_assessment
INT_TRANSFER	146	VARCHAR2(1)	To indicate interest in transfer information	transfer_info
INT_TUTORING	147	VARCHAR2(1)	To indicate interest in tutoring services	tutoring_services
INT_VET_SVCS	148	VARCHAR2(1)	To indicate interest in veterans services	veterans_services

# Open CCCApply Student Application

The following sections shows the page details of the CCCApply application.

## Step 1: Create/Login to OpenCCC Account

The first step of the CCCApply application for new students is to <u>Create an Account</u> with OpenCCC. For returning students, they will <u>Sign In</u> with the account they created previously. If a student created duplicate accounts, we will attempt to merge the duplicate accounts with matching SSN, and other criteria determined by the college.



Welcome Create Account Recover Account

# Create Your OpenCCC Account

OpenCCC allows you to access California Community Colleges secure web applications.

#### You Must Have an Email Address

The California Community Colleges and OpenCCC will use email to send you important information. You will need to provide an email address when you create your account.

Free email accounts are available from many sources:

- Google Gmail
- Yahoo Email
- Microsoft Outlook
- Other Providers

Note: While all of the providers listed above have millions of users and are widely trusted to be reliable and secure, OpenCCC and the CCC Chancellor's Office do not endorse any particular email providers, and will have no liability should any issues arise with a particular email provider.

All information is kept secure and private as explained in the Privacy Policy. By creating an OpenCCC account, you are agreeing to the terms and conditions of the <u>Privacy Policy</u>.

Begin Creating My Account

or Return to Sign In

Cambiar a español Create Account Personal Information - Page 1 of 3 Legal Name Enter your legal name as it appears on official documents such as your government issued ID.  $\ \square$  Check this box if you do not have a first name Middle Name Check this box if you do not have a middle name Last Name Suffix ○ Yes No Do you have a previous name (such as a maiden name)?  $\bigcirc \, \mathrm{Yes}$ No Do you have a preferred name that is different than your legal and/or previous name? Date of Birth Due to laws regarding children's online privacy, this system will not allow accounts to be created by persons under the age of 13. For more information, please refer to the Privacy Policy. This information is used for protection of minors in online transaction environments, as well as to differentiate between persons having the same name. It is also used to comply with state and federal law pertaining to residency, guardianship, and admission of minors to college. This information will not be used in making admissions decisions except as permitted by law. Month Year Date of Birth Social Security Number The Social Security number is used as a means of identifying student records and to facilitate financial aid.  $\hfill \square$  I plan to apply for admission to college or financial aid. The Social Security Number is required to claim tax credits for higher education costs known as the American Opportunity Tax Credit in accordance with the Taxpayer Relief Act of 1997. Federal law requires the California Community Colleges to provide specific information to the Internal Revenue Service (IRS) for the purpose of filing an information return (IRS Form 1098-T "Tuition Statement") for each student in attendance, with a few exceptions. The information required by the IRS includes the student's name, address, Social Security Number (SSN) or <u>Taxpayer Identification Number</u> (TIN/ITIN), and enrollment status, as well as the amount of tuition paid or billed, and scholarships received. (26 C.F.R. 1-60505-1(b)(2)(ii).) Failure to provide a correct Social Security Number or TIN while claiming tax credits for specified education expenses may result in a penalty levied against the student by the IRS in the amount of \$100, per year, until the missing or incorrect information is provided (26 C.F.R. 1-60505-1(e)(4)). In addition, California Education Code sections 68041 and 70901(b)(7) authorizes the California Community Colleges Chancellor's Office (CCCCO) to collect information you submit through the OpenCCC Online Student Account and CCCApply Online Application for Admission for the purposes of completing and submitting California College admission applications and financial aid on your behalf. Further, information acquired by the CCCCO is subject to the limitations set forth in the Information Practices Act of 1977 (Title 1.8 (commencing with Section 1798) of Part 4 of Division 3 of the Civil Code). Compliance with these laws is identified in the <u>Privacy Policy</u>. Please indicate the type of number: O Social Security Number O Taxpayer Identification Number By providing my Social Security Number (or Taxpayer Identification Number) below, or indicating that I do not have a Social Security Number or decline to provide one at this time, I confirm that I have read and understand the federal regulations provided above, and the state regulations provided in the Privacy Policy. Your Social Security Number must be accurate to ensure the integrity of your permanent record and to avoid potential penalties imposed by the IRS for providing an incorrect number. Social Security Number or Taxpayer Identification Number Repeat Social Security Number or Taxpayer Identification Number  $\Box$  Check this box if you **do not** have a Social Security Number or Taxpayer Identification Number, or decline to provide one at this time. International students, nonresident aliens, and other exceptions, may not have a Social Security Number (or Taxpayer Identification Number) and should check this box.

Continue

or <u>Cancel</u>

# Providing Your Social Security Number or Taxpayer Identification Number

You have chosen not to provide your Social Security number (SSN) or Taxpayer Identification Number (TIN). The California Community Colleges is required to inform you of the federal laws for collecting and submitting your information to the IRS, and the penalties that may be levied against you for failing to provide a valid Social Security Number or Taxpayer Identification Number. These regulations include:

- The Social Security Number or Taxpayer Identification Number is required to claim tax credits for higher education costs known as the American Opportunity Tax Credit in accordance with the Taxpayer Relief Act of 1997.
- · Federal regulations require the California Community Colleges to provide specific information to the Internal Revenue Service (IRS) for the purpose of filing an information return (IRS Form 1098-T "Tuition Statement") for each student in attendance, with a few exceptions. The specific information collected includes the student's name, address, Social Security Number (SSN) or Taxpayer Identification Number (TIN/iTIN), and enrollment status, as well as the amount of tuition paid or billed, and scholarships received. (26 C.F.R. 1-60505- 1(b)(2)(ii).)
- Failure to provide a correct Social Security Number while claiming tax credits for specified education expenses may result in a penalty levied against the student by the IRS in the amount of \$100, per year, until the missing or incorrect information is provided (26 C.F.R. 1-60505-1(e) (4)).

All CCCApply institutions are required by law to keep your personal information private and secure and may not to reveal it without your permission.

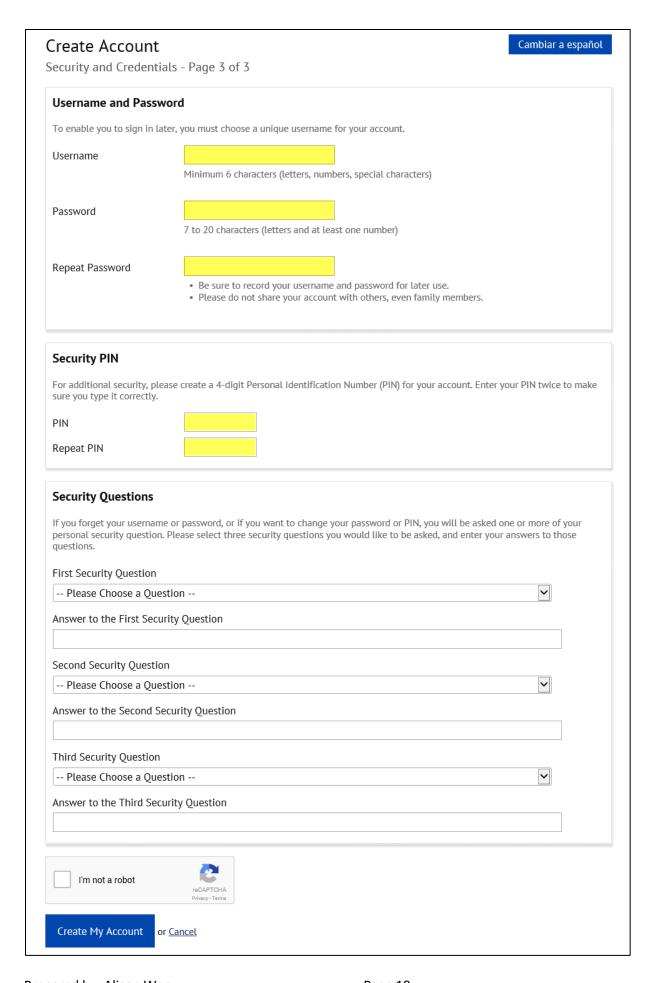
To enter your Social Security number or Taxpayer Identification Number, click "Enter SSN" to return to the previous page.

By clicking "I Decline" I confirm that I have read and understand the federal IRS laws and regulations for collecting and reporting my Social Security Number or Taxpayer Identification Number as stated above, and the state privacy disclosures appearing in the Privacy Policy.

I Decline

**Enter SSN** 

Email		
An email address is required fo an email address that you che	r important messages, including information about college admis k regularly.	ssion and registration. Please enter
Email Address		
Repeat Email Address		
Telephone		
	y OpenCCC and individual colleges in situations such as account would like to receive text messages on your phone(s), please che	
Main Telephone Number	Extension	
	###-###### up to four digits  I authorize text messages to the telephone number aborder any charges that result.	ove, and accept responsibility
Second Telephone Number	Extension	
	###-#### up to four digits	
	■ I authorize text messages to the telephone number about for any charges that result.	ove, and accept responsibility
Permanent Address		
* *	is outside the United States. dress because I am currently homeless.	
Street Address		
	Include apartment number or suite	
City		
State	- Select State -	
ZIP Code		



# **Account Created**

Your secure OpenCCC account has been created.

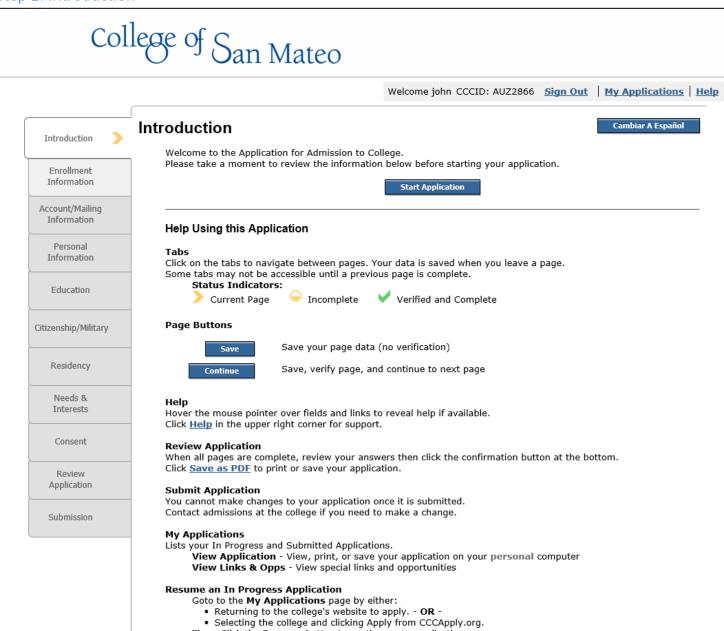
Please take a moment to ensure that you remember your username and password.

Your CCCID is: AUZ2866

Next Step

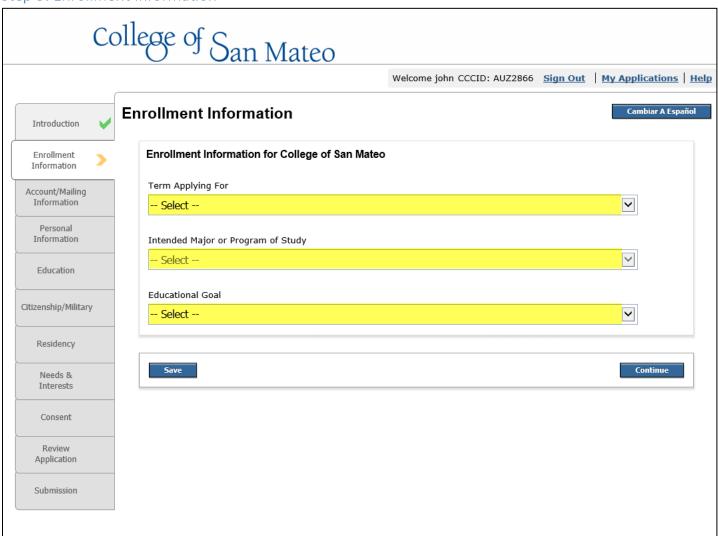
Continue to a Secure CCC Application

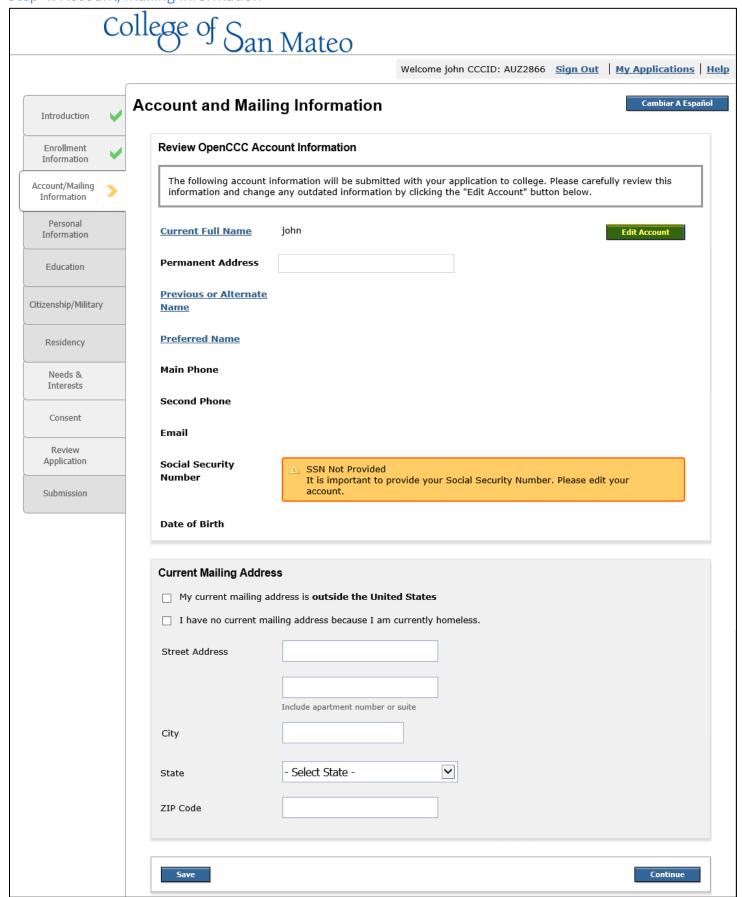
Continue

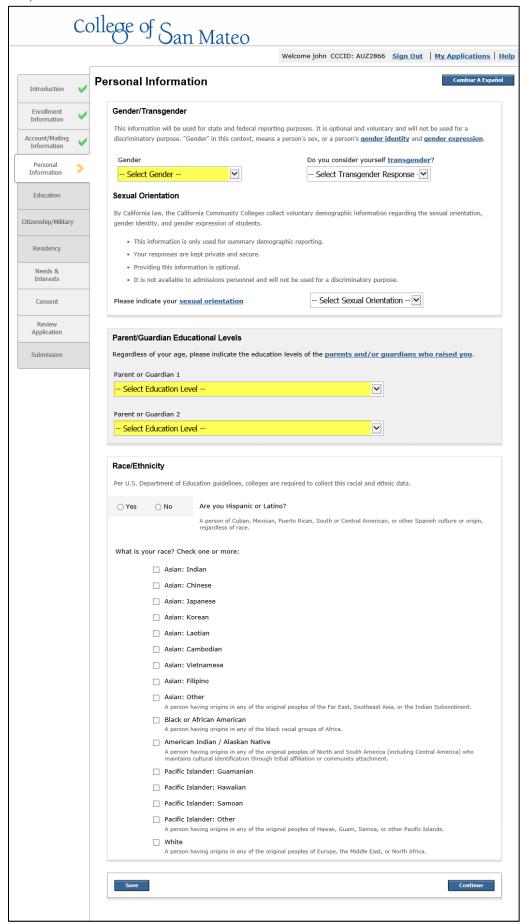


Then, Click the Resume button to continue your application.

Step 3: Enrollment Information

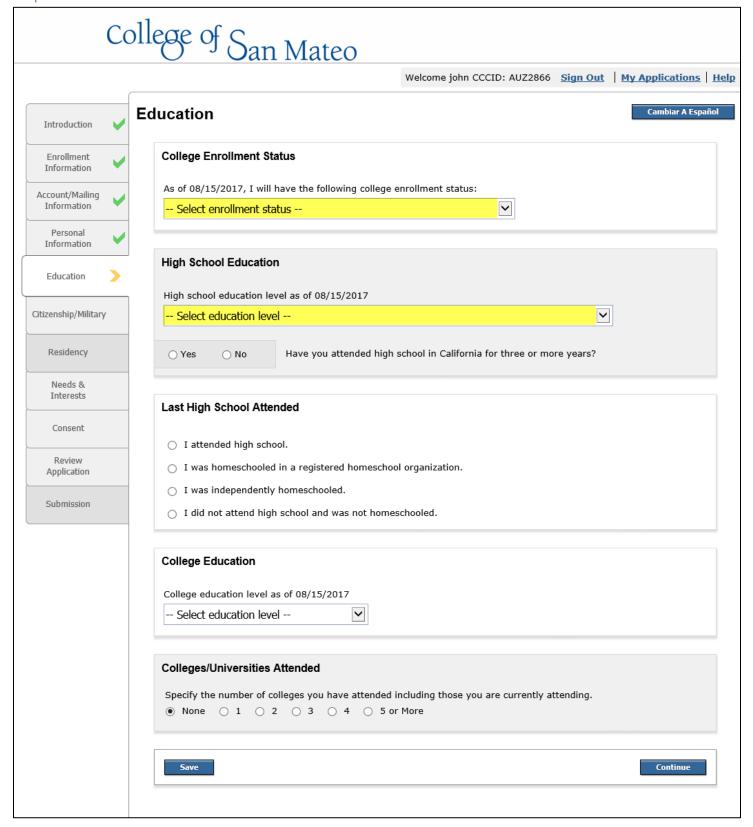






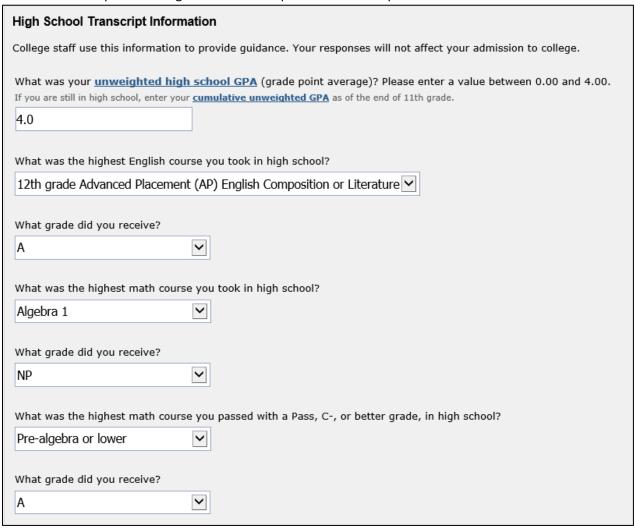
Hispanic applicants will submit additional answers.

# Race/Ethnicity Per U.S. Department of Education guidelines, colleges are required to collect this racial and ethnic data. Are you Hispanic or Latino? A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. If yes, check one or more: Mexican, Mexican-American, Chicano Central American South American Hispanic: Other



#### **High School Transcript Information**

For students who have completed high school, they may be requested for additional High School Transcript Information. Below is an example of the high school transcript information request.



The detailed requirements are described in the CCCApply Data Dictionary, and as shown below for reference.

# **High School Transcript Information Section**

#### **General Requirements**

The technical specifications below are for OPTIONAL adoption and implementation of the *High School Transcript Information* section which will appear on the Education page. Colleges must opt-in to participate. If a college chooses to implement, the display of questions and logic must be turned on manually by the CCCApply development team.

Heading: High School Transcript Information

Onscreen Text: "College staff use this information to provide guidance. Your responses will not affect your admission to college."

#### Conditions for High School Transcript Information Section

The "High School Transcript Information" section will appear between the Last High School Attended and the College Education Level sections IF either of the conditions below are met, otherwise it does not display.

#### Condition 1:

Display "High School Transcript Information" section and "Have you completed the 11th grade?" question IF:

High School Education Level = "Will be enrolled in high school (or lower grade) and college at the same time"

#### AND

High school Country = United States

#### Condition 2:

Display "High School Transcript Information" section and display "Grade Point Average" question, but DO NOT display "Have you completed the 11th grade?" question IF:

High School Education Level is one of the following:

- · Received high school diploma from US high school
- Passed a high school equivalency test
- Received a Certificate of California High School Proficiency;

#### AND

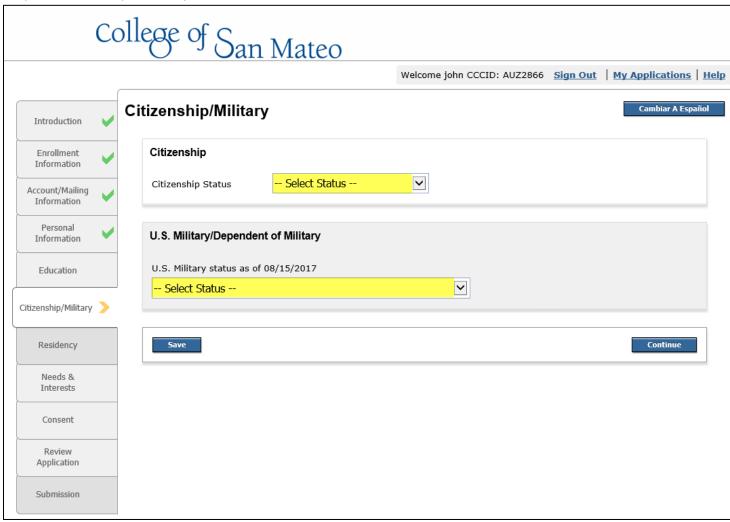
High School Completion Date is < 10 years from the RDD (high school completion/graduation is *less than* 10 years prior to the day before the first day of the selected Term).

AND

#### High School Country = United States

THEN, display "High School Transcript Information" section with Grade Point Average question always.

ELSE, DO NOT DISPLAY NEW SECTION or any section questions.



#### A list of US Military Status available are:

# -- Select Status --

None apply to me

I am currently serving on active duty

My parent/guardian/spouse is currently serving on active duty

I served in the U.S. military (veteran)

My parent/guardian/spouse served in the U.S. military (veteran)

I am a member of the Active Reserve

My parent/guardian/spouse is a member of the Active Reserve

I am a member of the National Guard

My parent/guardian/spouse is a member of the National Guard

# College of San Mateo

